

COMBINED DIPLOMA PROGRAM

BSB50120 Diploma of Business + BSB50420 Diploma of Leadership and Management



COURSE OVERVIEW

(Domestic Students)

The Combined Diploma Program delivers a powerful dual qualification designed for individuals seeking to thrive in today's dynamic business and leadership environments. By completing both the Diploma of Business and the Diploma of Leadership and Management, students gain a comprehensive skill set that merges operational expertise with strategic leadership capability.

Students will be introduced to the following main learning areas within this qualification:

- ***Strategic Communication and Critical Thinking***
- ***Operational Planning and Financial Management***
- ***Leadership, Team Dynamics and Emotional Intelligence***
- ***Sustainable Practice and Governance***

✓ Registration Code 46174

🕒 Monday to Friday - 08:30am to 4:45pm

✉ info@atcollege.edu.au

📞 1300 846 211

🌐 www.atcollege.edu.au



**READY FOR A CHANGE?
MAKE A REAL IMPACT - CHOOSE A
CAREER IN BUSINESS MANAGEMENT
TODAY!**



To enrol in this course, it is a requirement that learners should:

- Be at least 16+ years old (if under 18, you must have permission from a parent or guardian.)
- Have completed Year 10 or equivalent, or possess relevant work experience.
- Hold or be willing to apply for a Unique Student Identifier (USI).
- Demonstrate suitable English language, literacy, numeracy, and digital skills (LLND assessment required before enrolment).
- Have access to a suitable learning environment, a computer with internet, and any devices needed for online components.
- Have some vocational experience or exposure to workplace leadership responsibilities (preferred but not required).

Duration:

26–52 weeks, depending on enrolment type.

Start Dates:

Multiple intakes throughout the year—contact us to enrol.

Delivery Mode:

Blended learning: face-to-face classes, online study, and work placement (where possible).

Fees:

\$2,220 (includes all materials). Flexible payment options available—talk to us today!

To complete this qualification, you must successfully finish 12 course units.

Core Units

- BSBXCM501 Lead communication in the workplace
- BSBCMM511 Communicate with influence
- BSBCRT511 Develop critical thinking in others
- BSBOPS502 Manage business operational plans
- BSBOPS501 Manage business resources
- BSBFIN501 Manage budgets and financial plans
- BSBOPS504 Manage Business Risk
- BSBPEF502 Develop and Use Emotional Intelligence
- BSBTWK502 Manage team effectiveness
- BSBLDR523 Lead and Manage effective workplace relationships
- BSBLDR522 Manage people performance
- BSBTWK503 Manage meetings
- BSBSUS511 Develop workplace policies and procedures for sustainability

Note: Elective units may vary depending on training arrangements.



COURSE PACKAGING



Ready to take the next step? Contact our friendly course consultants today to discuss your goals and start your journey!

Assessment Overview

To achieve this qualification, students must complete:

- Knowledge Tasks: Open/closed questions, research projects, case studies
- Skills Tasks: Scenario-based roleplays, simulated or real workplace activities

Work Placement

While work placement is not a mandatory requirement for this qualification, we highly recommend gaining some industry experience or completing a placement. This can provide valuable opportunities to consolidate your learning in a real-world, non-simulated environment.

Potential Career Opportunities

- Business Manager
- Team Leader
- Operations Coordinator
- Office Manager
- Project Lead
- Service Delivery Manager

Pathways

After completing the Combined Diploma Program, you can progress to the Advanced Diploma. This next step builds on what you've learned, diving deeper into leadership strategies, complex problem-solving, and high-level decision-making—equipping you for greater responsibility and real-world impact in your career.

Certification

Upon successful completion, you will receive an Australian Nationally Recognised Qualification and a Statement of Results.

If only part of the course is completed, a Statement of Attainment (SOA) will be issued.

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